



NIGERIAN ELECTRICITY REGULATORY COMMISSION

GUIDELINES FOR OBTAINING CLEARANCE CERTIFICATE FOR THE IMPORTATION OF GENERATING SETS AND RELATED MATTERS

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AND RELATED MATTERS**

In exercise of the powers conferred under Sections 32 (1) (e), 96 (1) and 96 (2) (q) of the Electric Power Sector Reform Act, 2005 (Act no. 6 of 2005), the Nigerian Electricity Regulatory Commission hereby make the following guidelines for obtaining Import Clearance Certificate for generating sets and knocked down parts.

Arrangement of Clauses

**CHAPTER I
GENERAL**

1. Definitions and Interpretation

CHAPTER II

2. Scope

Chapter III

APPLICATION FOR GENERATING SET IMPORT CLEARANCE CERTIFICATE

3. Manner of Application
4. Form of Application
5. Application Fees
6. Term of a Certificate

**CHAPTER IV
MISCELLANEOUS**

7. Amendment
8. Inherent Powers of the Commission

CHAPTER I GENERAL

1. Definitions and Interpretation:

(1) In these Guidelines, unless the context otherwise requires:

“Act” means the Electric Power Sector Reform Act, 2005

“Applicant” means a person who has applied to the Commission for Generating Set Import Clearance Certificate.

“Commission” means the Nigerian Electricity Regulatory Commission.

“Fees” means fees mentioned in the Schedule

“Guidelines” means the Nigerian Electricity Regulatory Commission Guideline for obtaining Generating Set Import Clearance Certificate.

“Person” includes an individual, company, partnership, or any association of individuals whether incorporated or not.

“Schedule” refers to the Schedule of Fees annexed to these Guidelines.

CHAPTER II

2. Scope

The provisions of these guidelines cover every importation into the Federal Republic of Nigeria of fully assembled generators and knocked-down parts imported for domestic assembling of electric generating sets or retail as spares.

Chapter III

APPLICATION FOR GENERATING SET IMPORT CLEARANCE CERTIFICATE

3. Manner of Application

(a) An Application for Certificate shall be made in writing in a manner specified and addressed to the Commission and delivered by hand or sent by regular mail or courier to the Commission at its headquarters.

(b) An Application shall be signed and dated by the applicant or his authorized representative.

4. Form of Application

An Application shall be in the form specified in Schedule I of this Guideline and shall contain the information specified therein. The Application form shall be obtained from the office of the Commission or downloaded from the Commission's website.

5. Application Fees

- (1) Every application for a certificate made to the Commission shall be accompanied by the Application Fees as specified in Schedule II.
- (2) The prescribed fees shall be paid by means of bank draft drawn in favour of the "Nigerian Electricity Regulatory Commission"
- (3) All fees paid to the Commission under these Guidelines shall be receipted with the Commission's official receipt.
- (4) The Application fee paid shall be non-refundable.
- (5) Fees payable under these Guidelines shall be subject to review from time to time as the Commission may deem fit

6. Term of a Clearance Certificate

- (1) The Clearance Certificate issued under these guidelines shall be in the form specified in Schedule III hereto
- (2) A certificate issued by the Commission under these Guidelines shall be for a period of six (6) months only from the date of issue, provided that where a certificate is not utilized for the importation of generating sets or knocked down parts of generating sets stated therein, such certificate shall lapse
- (3) A certificate may be renewed for a further period of six (6) months and no more subject to the payment of renewal fees as specified in Schedule II.

- (4) A certificate issued by the Commission shall be for the purpose of importation of the generating sets and or knocked down parts listed therein and none other whatsoever.
- (5) An application for renewal of clearance certificate shall be within 30 days after the expiration of the initial clearance Certificate issued.
- (6) A certificate may be issued for the importation of generating sets or knocked down parts which comply with the relevant provisions on noise level of 35dB (A) (leg) as specified under the National Environmental (Noise Standards and Control) Regulations, 2009 issued by the National Environmental Standards and Regulations Enforcement Agency (NESREA), and as amended from time to time.
- (7) (a) Every applicant shall submit annual report of generating sets or knocked down parts imported by him in the last twelve (12) months in accordance with the details provided in Schedule IV.

(b) These reports shall be submitted before the end of first quarter of the following year
- (8) Every imported and locally assembled generator shall be fitted with optimizers to reduce environmental pollution arising from incomplete combustion.

CHAPTER IV MISCELLANEOUS

7. Amendment

- (1) The Commission may from time to time amend or repeal the provisions of these Guidelines and the Schedules.

8. Inherent Powers of the Commission

(1) Nothing in these Guidelines shall bar the Commission from adopting in conformity with the provisions of the Act, a procedure which is at variance with any of the provisions of these Guidelines, if the Commission, in view of the special circumstance of a matter or a class of matters and for reasons to be recorded in writing, deems it just or expedient for deciding such matter or class of matters.

GIVEN this *10th* day of *August* 2011 under the seal of the Commission pursuant to section 32 (2) of the Electric Power Sector Reform Act, 2005.



Dr. Sam Amadi
Chairman/CEO

NIGERIAN ELECTRICITY REGULATORY COMMISSION

Adamawa Plaza

Plot 1099, First Avenue, Off Shehu Shagari Way, CBD, P.M.B 136, Garki – Abuja

Website: www.nercng.org

APPLICATION FORM FOR GENERATING SET IMPORT CLEARANCE CERTIFICATE

SECTION A

1.	Name of Applicant	
2.	Quantity to be imported	
3.	Noise Level (Not more than 35Db)	
4.	Pollution Control (Indicate type of optimizer fitted)	
5.	Make of Generators	
6.	Technical and Environmental Ratings	
7.	Purpose of Importation	
8.	Country of Origin	
9.	Capacity of the Generator(s)	

.....
Name, Signature of Applicant's Representative/date

SECTION B

An Application shall be accompanied with:

- a. Copy of Certificate of Incorporation
- b. Tax Clearance Certificate for the latest three years
- c. VAT Registration Certificate
- d. Commercial Invoice/Proforma Invoice
- e. Standards Organization of Nigeria Conformity Assessment Programme (SONCAP)
- f. Proof of Conformity with Extant Environmental Regulations (emissions, noise etc)

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Generating Sets Import Clearance Schedule of Fees

Size of Generator (KVA)	Fees Payable (N)
0.45 – 2.5	150.00 Per Unit
>2.5 – 5	250.00 Per Unit
>5 - 25	1000.00 Per Unit
>25 - 100	3,500.00 Per Unit
>100	25,000.00 Per Unit
Renewal	10% of fee paid on the initial Certificate

SCHEDULE III

**CLEARANCE CERTIFICATE FOR IMPORTATION OF GENERATING SETS/
KNOCKED DOWN PARTS**

THIS IS TO CERTIFY THAT IMPORT CLEARANCE HAS BEEN APPROVED FOR THE UNDERMENTIONED IMPORTER ACCORDING TO THE FOLLOWING PARTICULARS:

1. IMPORTER:
2. OFFICE ADDRESS:
3. DESCRIPTION OF GENERATING SETS/ KNOCKED DOWN PARTS:
 - QUANTITY:
 - MAKE:
 - FUEL TYPE:
 - CAPACITY:
 - INVOICE NO:
 - F.O.B CHARGE:
4. EXPIRY DATE:

This clearance certificate shall be valid for SIX MONTHS FROM DATE OF ISSUE

Dated this day of 2011

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Commissioner (LL&E)

.....
Commissioner (ES&S)

CAUTION: This Clearance Certificate is void if there is any alteration on it or any information supplied is false or cannot be verified.

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Website: www.nercng.org**Generator/ Knocked down part Annual Sales Statistic**

S/N	Capacity	No. Sold	Remarks
	0.45 - 5		
	>5 - 25		
	>25 - 100		
	>100		

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List of Customers that Purchased Generating Sets over 1MW

S/N	NAME & ADDRESS	QUANTITY	CAPACITY(MW)	TOTAL CAPACITY	REMARKS